

## PERMIT FOR USE OF PROPERTY

### Conditions:

1. The right to authorize use of school facilities shall be retained by the Board through the Principal.
2. Rental fees will be levied on a cost recovery basis according to Lord Selkirk School Division Policy D-2.
3. This permit must be presented upon request.
4. If a program requires the use of more than one room, a supervisor must be provided for each room in use.
5. Buildings must be vacated by the time shown on this permit. Groups who abuse their time may lose privileges.
6. Smoking and use of tobacco products is not allowed on Division property, including grounds (24 hours a day, 7 days a week).
7. The Division reserves the right to discontinue any permit on a week's notice.
8. Permits ARE NOT transferrable.
9. User groups and their organizers are not covered under the School Board's liability insurance, and should therefore obtain liability insurance for their activities or confirm with their insurance brokers that they are covered under their home owner's insurance policy. Individuals or groups running organized or higher risk activities should ensure they have liability insurance coverage to protect themselves from lawsuits for injuries (a minimum of \$2,000,000 is recommended).
10. Except to the extent that personal injury, death or damage to property is caused by the negligence of the School Division or another person whose negligence the School Division is responsible in law, the (group utilizing the facility) shall indemnify the School Division and save it harmless from and against any and all claims, actions, damages, liability and expenses in connection with personal injury, death or damage to property arising from any occurrence on or about the school property or the occupancy or use of the school property or occasioned wholly or in part by any act or omission of the (group utilizing the facility) or by anyone permitted by the (group utilizing the facility) to be on the school property. In case the School Division is made a party to litigation begun or against the (group utilizing the facility) where the School Division is not at fault but only has vicarious liability, the (group utilizing the facility) shall protect and hold the School Division harmless and shall pay all costs, expenses and reasonable legal fees incurred or paid by the School Division in connection with the litigation. The (group utilizing the

facility) shall also pay all costs, expenses and reasonable fees on a solicitor and his own client basis incurred by the School Division in enforcing this agreement.

11. Unless caused by the negligence of the School Division or another person for whose negligence the School Division is responsible in law, the School Division is not liable for injury or death of the (group utilizing the facility) or others on or about the school property, or for the loss of or damage to property of the (group utilizing the facility) or others by theft or otherwise. All property of the (group utilizing the facility) kept or brought on to the school property shall be at the risk of the (group utilizing the facility) only and the (group utilizing the facility) shall hold the School Division harmless from all claims arising out of damage to it, including subrogation claims by the insurers of the (group utilizing the facility).
12. ABSOLUTELY no electrical appliances on pool deck.
13. Gym shoes must be worn in gymnasiums for all sporting activities.
14. Permits are subject to all by-laws of the Province or City and regulations thereunder governing the use of public buildings.
15. Improper use of School Division buildings will result in immediate cancellation of all uses and privileges. Permittee will be held liable for damages to facility and/or equipment.
16. Alcohol beverages will not be permitted in school facilities or on school property at any time unless special permission is granted by the Board.

**\*Applications must be authorized and rental fees must be submitted before a permit is approved for facility use.**

Lord Selkirk School Division  
205 Mercy Street, Selkirk, Manitoba R1A 2C8  
Phone: 204-482-5942

**PERMIT FOR USE OF PROPERTY**

School Requested \_\_\_\_\_ Date of Application \_\_\_\_\_

\_\_\_\_\_ *Date(s) for Use* \_\_\_\_\_ *Time* \_\_\_\_\_  
Once \_\_\_\_\_ Regularly \_\_\_\_\_

Applicant \_\_\_\_\_

Organization \_\_\_\_\_  For Profit  Non Profit

Purpose \_\_\_\_\_

Responsible Person in Charge \_\_\_\_\_

Phone \_\_\_\_\_ *Home* \_\_\_\_\_ *Cell/Business* \_\_\_\_\_

Email \_\_\_\_\_

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**I have read and agree to the terms and conditions of this agreement.**

\_\_\_\_\_  
**Applicant's Signature**

The Lord Selkirk School Division reserves the right to hold the person in charge personally responsible and has the right to cancel privileges at any time if the conditions on this application are violated.

**SCHOOL OFFICE USE ONLY**

Rental Fee: \_\_\_\_\_

Applicable Tax: \_\_\_\_\_

Total: \_\_\_\_\_

Chairs \_\_\_\_\_ Location \_\_\_\_\_

Tables \_\_\_\_\_ Location \_\_\_\_\_

Other Requirements: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b><u>ASSIGNED AREAS</u></b>
_____
_____
_____

Authorized Signature \_\_\_\_\_